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**March 12, 2012 Board of Education  
Meeting****3/12/2012 7:00:00 PM**

Currituck Historic Courthouse

**Meeting Minutes**

Printed : 3/21/2012 2:03 PM EST

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**Attendees - voting members**

Dr. Bill Dobney     Chair  
Jackie Simmons     Vice Chair  
John Barnes         Board Member  
Karen Etheridge     Board Member  
Amy Innes            Board Member

**Attendees - other**

Allison Sholar        Superintendent  
Chelsea Heflin        Student Board Member  
Jonathan Jackson     Student Board Member

**A. Call to Order**

1. Invocation
2. Pledge of Allegiance
3. School Spotlight- Dr. W.T. Griggs Elementary School  
Principal Sharon Lewis introduced staff members and students from Dr. W.T. Griggs Elementary. For the school spotlight segment, students and teachers provided the Board with a presentation on the food pyramid and the benefits of making healthy choices. Students have been learning about healthy foods, benefits of drinking water, types of milks, and tracking sugar and pounds. Students also use energizers in the classroom.
4. Public Comment Session  
Public Comments Session- Keba Baldwin presented a proclamation for School Social Worker Week. The proclamation, endorsed by Governor Perdue, designated the week of March 5, 2012 as a time to recognize their outstanding contribution to education.

Diane Newbern, Principal of CCHS, thanked all of the teachers who made the 3rd annual *Spring into the Arts* event a success. The event included band, chorus, and drama performances. Visitors were invited to make arts & crafts at various stations.

5. Approval of Agenda (Action)  
Motion made by: Jackie Simmons  
Motion seconded by: John Barnes  
Voting  
Unanimously Approved

**B. Globally Competitive Students**

1. Overnight Field Trip Requests (Action)
  1. CCHS Wrestling Regionals, Rocky Mount, NC- 2/17-18 \* polled BOE 2/15/12
  2. CCHS Wrestling Championship, Greensboro, NC- 2/23-26 \*polled BOE 2/22/12
  3. JPK Early College, Duke University Law School, NC- 3/8-9 \*polled BOE 2/24/12
  4. CCMS FBLA State Competitive Conference, Greensboro, NC - 3/22-24
  5. MMS FBLA State Competitive Conference, Greensboro, NC -3/22-24
  6. JP Knapp FBLA State Competitive Conference, Greensboro, NC - 3/22-24Motion made by: John Barnes  
Motion seconded by: Amy Innes

Voting

Unanimously Approved

2. Student School Board Member Report

Chelsea Heflin and Jonathan Jackson, Student Board Members, reported on school events, competitions, and athletics. Spring break will begin the week of April 9th.

**C. 21st Century Systems**

1. Resolution on Eliminating Discretionary Reversions (Action)

Superintendent Sholar requested the adoption of a resolution asking legislators to eliminate the state's discretionary reversion. The resolution was encouraged by the North Carolina School Boards Association.

Motion made by: Jackie Simmons

Motion seconded by: Amy Innes

Voting

Unanimously Approved

2. Joint Request for Lottery Funds (Action)

Dr. Dobney inquired about next year's revision. Kelly McClellan, Finance Officer, said the projected reversion is \$1.3 million. The system can determine where the money is cut. The challenge is to show it will not impact classroom sizes.

Mr. McClellan requested the approval of the joint request for lottery funds. The request included three applications; CES chiller replacement - \$150,000; Cafeteria roof replacement at MES and JP Knapp - \$126,000; HVAC unit replacement at CCMS and GES. Following approval the request will be sent to the Currituck County Commissioners for approval. Funds must be spent on new capital improvements or construction.

Motion made by: Karen Etheridge

Motion seconded by: John Barnes

Voting

Unanimously Approved

3. Reassignment of Capital Outlay Funds (Action)

Mr. McClellan presented two requests for the Reassignment of Capital Outlay Funds. The installation of Smart Boards came under budget and will allow the purchase of computers and assist with the computer replacement plan. The reassignment is \$153,000. The savings from the Moyock Elementary chiller project will be assigned to the replacement of the CCMS chiller, which is a more expensive replacement. The reassignment is \$26,000.

Dr. Dobney asked Paul O'Briant, Chief Information Officer, how long it would take to get the district's computer replacement plan back on schedule. Mr. O'Briant said that with the reassignment and current funding it should be back on track in 3 to 4 years. Desktops are on a 5 to 6 year cycle and laptop are replaced 4 to 5 years. Mr. O'Briant added that funds have been used to purchase computers. The district now has more computers than ever before.

Motion made by: Amy Innes

Motion seconded by: John Barnes

Voting

Unanimously Approved

4. Budget Transfers & Amendments (Action)

Mr. McClellan asked the Board to approve the budget amendments for the state, federal and local funds. There were additional funds received from the increased transportation rating and additional funds received for fuel. There was also a reduction in funds due to the large number of students participating in NCVPS.

Motion made by: Amy Innes

Motion seconded by: Jackie Simmons

Voting

Unanimously Approved

5. Approval of Technology Plan (Action)

Mr. O'Briant submitted a 2-year Technology Plan. Input was gained from SIP teams, staff, and technology staff. The plan identifies concerns and future visions. Highly recognized were the Smart Boards and service of the technology staff. Concerns include older hardware and older software. There is a plan to update the software district wide so the same version is being used. There is a concern with the absence of technology instruction for staff. He also spoke about combining various services to provide the district with substantial cost savings. Requested in the plan is the opportunity to take part in a pilot to test one on one technology devices in the classrooms.

Motion made by: Karen Etheridge

Motion seconded by: John Barnes

Voting

Unanimously Approved

6. Adoption of 2012-2013 School Calendars (Action)

Sandy Kinzel, Assistant Superintendent, requested the adoption of the 2012-2013 School Calendars. Input was gathered from staff and various committees. Holiday breaks were aligned in both the JP Knapp Early College calendar and the district's calendar. Designated Mandatory Work Days (MWD) are listed on the calendar; however, the system is still waiting to hear the status of a 5-day waiver from the state. If the waiver is not issued the MWD's will be changed to student days, which will extend the school year from 180 days to 185 days.

Motion made by: Amy Innes

Motion seconded by: Karen Etheridge

Voting

Unanimously Approved

**D. Consent Agenda (Action)**

Motion made by: Jackie Simmons

Motion seconded by: John Barnes

Voting

Unanimously Approved

1. Personnel Report Dated March 12, 2012
  - a. (c) Supporting Documents for Personnel Report
2. Student Transfer Requests
3. Adoption of Solicitation Policies and Remainder of 3000 Series (Technology & Alternative Learning)
4. GES Outdoor Classroom Space- Griggs Foundation
5. Closed Session Minutes
6. Board Minutes for February 8, 2012

**E. Information Items**

- 1) Budge Work Session - April 18, 2012- 2:00 p.m. at Knapp PLC
- 2) Next Work Session - Reschedule to April 18, 2012- 4:00 p.m. at Knapp PLC
- 3) Next Board Meeting -Reschedule to April 18, 2012- 7:00 p.m. at Historic Currituck

Courthouse

**F. Board Member Comments**

Amy Innes told everyone how much she enjoyed participating in *Read Across America*.

John Barnes thanked the Technology Dept. for keeping the district up to date.

Karen Etheridge encouraged students to apply for scholarships.

Jackie Simmons thanked administrators for working hard on the budget, school calendar, and technology upgrades. He encouraged everyone to come out and support the system's athletes.

Dr. Dobney thanked Willis Simmons, Executive Director of Maintenance and Grounds, and Keba Baldwin, Director of Student Services, for saving the district money in the areas of maintenance and transportation.

**G. Adjourn Meeting**

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Chairperson

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Secretary